

AGENDA
LITTLE QUALICUM RIVER VILLAGE ~ REGULAR COUNCIL MEETING
TO BE HELD ON MAY 25, 2020 AT 6:30 P.M.
BEING CONDUCTED BY TELEPHONE CONFERENCE CALL, QUALICUM BEACH, BC

Item # 1 **CALL TO ORDER**

Item # 2 **ADOPTION OF THE AGENDA**

Requires motion to adopt.

Item # 3 **DELEGATIONS, PRESENTATION OR PETITIONS**

Item # 4 **ADOPTION OF THE MINUTES**

4.1 Minutes of April 27, 2020 Regular Council Meeting

Requires motion to adopt.

Item # 5 **OLD BUSINESS**

5.1 Annual General Meeting (AGM) Directives to Council

- a) Gen Set for Well #1
- b) Gates
- c) Plan for back flow valves
- d) Engineer's review of Water System
- e) Depreciation Report
- f) Drainage System Assessment
- g) Legal:
 - i. Opinion on recouping costs from developer
 - ii. General review
 - iii. Privacy Policy
 - iv. General Bylaw assistance

5.2 Action items

- a) Revise Design Review Committee (DRC) Application
- b) Signing authorities
- c) Title Search inventory
- d) Official Community Plan (OCP)

5.2 Action items (Cont'd)

- e) Zero Tolerance Policy
- f) Gatehouse Camera

Item # 6 **NEW BUSINESS**

6.1 Storage Units/Strata Building Cleanup

6.2 Insurance for Storage Units

Item # 7 **COMMON PROPERTY**

7.1 Maintenance Schedule

7.2 Maintenance Tasks

- a) SL239 – ditch required
- b) Washrooms at Mountainview Park
 - i. Paint peeling on walls and around skylight
 - ii. Weather stripping missing around door
 - iii. Men's Washroom
 - Toilet cover missing
 - Trim peeling around vanity
 - New lock required
- c) Gatehouse door trim needs replacement
- d) Pricing of gatehouse roof and door
- e) Complete culvert work on Wallace Wood Way
- f) Safety mirror installation on Dar's Place

7.3 Inspections and Maintenance Reports

7.4 Special Projects

Telus

7.5 Water System

7.6 Miscellaneous

SL 178 – Permission to park on common property.

Item # 8 **POLICY, PROCEEDURES & LEGAL**

8.1 Civil Resolution Tribunal (CRT) Cases

- a) SL186 – CRT Reviewing
- b) Noel Stephen and Judith Munkholm Civil Claim – BCSC Action No. VLS-S-S-1611350

Item # 9 **DESIGN REVIEW COMMITTEE (DRC)**

9.1 Design Review Committee (DRC) Applications & Construction

Item # 10 **FINANCIAL REPORT & EXPENDITURES FOR APPROVAL**

10.1 Year-to-Date Revenue and Review of Receivables

10.2 Report on Collection Decisions and/or Directives

10.3 Report on Special Projects

Item # 11 **EVENTS**

Item # 12 **CORRESPONDENCE**

Item # 13 **NEXT MEETING DATE**

Item # 14 **BY-LAW ENFORCEMENT (In Camera)**

Item # 15 **ADJOURNMENT**