

**AGENDA**  
**LITTLE QUALICUM RIVER VILLAGE ~ REGULAR COUNCIL MEETING**  
**TO BE HELD ON JANUARY 13, 2020 AT 6:30 P.M.**  
**IN THE LIGHTHOUSE COMMUNITY CENTRE, 240 LIONS WAY, QUALICUM BEACH, BC**

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Hearing with Strata Lot 039 at 6:15 p.m.

Item # 1                   **CALL TO ORDER**

Item # 2                   **ADOPTION OF THE AGENDA**

Requires motion to adopt.

Item # 3                   **DELEGATIONS, PRESENTATION OR PETITIONS**

3.1                   Evelyn Michor of Corcan-Meadowood Residents Association (CMRA)

3.2                   Members for Corcan-Meadowood Residents Association (CMRA) Committee

Item # 4                   **ADOPTION OF THE MINUTES**

4.1                   Minutes of December 9, 2019 Regular Council Meeting

Requires motion to adopt.

Item # 5                   **NEW BUSINESS**

5.1                   Annual General Meeting (AGM) Directives to Council

- a) File Amendment to Bylaw 1(2)
- b) Gen Set for Well #1
- c) Gates
- d) Plan for back flow valves
- e) Engineer's review of Water System
- f) Depreciation Report
- g) Drainage System Assessment

5.1 Annual General Meeting (AGM) Directives to Council (Cont'd)

- h) Legal:
  - i. Opinion on recouping costs from developer
  - ii. General review
  - iii. Privacy Policy
  - iv. General Bylaw assistance

5.2 Action items

- a) Locks for garbage bins
- b) Revise Design Review Committee (DRC) Application
- c) Signing authorities
- d) Gatehouse door code
- e) Signs – installation, ordering (Cameron Crescent), repositioning (Laura's Loop)
- f) Safety mirror installation on Dar's Place
- g) Registration of By-law Amendment
- h) Replacement of Canada flag at Mountainview Park
- i) Title Search inventory
- j) Owners collection of duplicate Canada Post mailbox keys
- k) Water meter access and readings

Item # 6 **COMMON PROPERTY**6.1 Maintenance Schedule6.2 Maintenance Tasks

- a) Hedge trimming on Laura's Loop
- b) Potholes
- c) SL239 – storage unit leakage
- d) SL239 – ditch required
- e) Washrooms at Mountainview Park
  - i. Paint peeling on walls and around skylight
  - ii. Weather stripping missing around door
  - iii. Men's Washroom
    - Toilet cover missing
    - Trim peeling around vanity
    - New lock required
- f) Gatehouse door trim needs replacement

6.3 Inspections and Maintenance Reports

- a) Hydrants

- 6.4        Special Projects
  - a)      Telus Project
  - b)      Repairs to Common Property Adjacent to SL257 (Trish and Doedy)

- 6.5        Water System

- 6.6        Miscellaneous

- a)      Responsible Pet Ownership – PooPrints – DNA Registry

Item # 7                    **POLICY & PROCEEDURES**

Item # 8                    **DESIGN REVIEW COMMITTEE (DRC)**

- 8.1        Design Review Committee (DRC) Applications & Construction

Item # 9                    **FINANCIAL REPORT & EXPENDITURES FOR APPROVAL**

- 9.1        Year-to-Date Revenue and Review of Receivables

- 9.2        Report on Collection Decisions and/or Directives

- 9.3        Report on Special Projects

Item # 10                  **EVENTS**

Item # 11                  **CORRESPONDENCE**

Item # 12                  **NEXT MEETING DATE**

Item # 13                  **BY-LAW ENFORCEMENT (In Camera)**

Item # 14                  **ADJOURNMENT**